

# Sport and Fitness Department

## Membership agreement for staff membership of the University Fitness Centre

All members must read and accept the User Terms and Conditions, which are available on request.

I confirm that I have read, understood and fully accept the below and also confirm my acceptance of the user terms and conditions.

I confirm that I hereby authorise the below membership fee to be taken each month for a period of **12 months** from my salary on payroll.

Full Name: \_\_\_\_\_

Ext no: \_\_\_\_\_ Department: \_\_\_\_\_

Payroll Number: \_\_\_\_\_ Monthly Deduction: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Membership shall be for a minimum term of 12 months, with the membership fee being payable monthly by deduction from your salary. To be eligible to pay for your membership via monthly instalments, you must be employed on a permanent basis, or have a fixed contract with the University, which has not less than 12 months to run on the date of this agreement.

Membership Type	Membership Includes	Monthly Instalment	Place [X] against chosen membership
Gym and Classes 12 months	Fitness Suites / Free Weights: Anytime Classes: All (Available on a first come first served basis. Pre-booking is required)	£20.83	
Gym Only 12 months	Fitness Suites / Free Weights: Anytime	£12.50	
Classes Only 12 months	Classes: All (Available on a first come first served basis. Pre-booking is required)	£10.50	

The applicable monthly instalment will be taken from your salary for 12 months. If your Membership starts after the 7th day of the month you will have two instalments deducted from your salary the following month.

After the initial 12 month period, if you wish to continue your Membership and to continue paying by instalments, you will be required to complete another payment agreement form before your current membership expires. Payroll will then be informed on this continuation.

In exceptional circumstances memberships may be cancelled (e.g. termination of employment, illness or injury), however this is at the discretion of the Sport and Leisure Manager. Once this Agreement has been signed you are committed to six monthly instalments being deducted from your salary.

### OFFICE USE ONLY

Sports and Leisure Centre Managers signature: \_\_\_\_\_ Enrolment Date: \_\_\_\_\_

Date Received Payroll: \_\_\_\_\_ Monthly payments start: \_\_\_\_\_